

**Highland Central School District**

**AGENDA**

Board of Education Meeting

Tuesday, February 16, 2016

6:00 pm Executive Session (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the Board Room (E-32 @ High School)



**EXECUTIVE SESSION** (Pending on Board Approval)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

*The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.*

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time ( approximately 10 minutes) which is agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

*Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.*

**SPECIAL PRESENTATION**

- a) Citizen CPR Training
- b) Spelling Bee and Geography Bee Winners

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – January 26, 2016 and February 2, 2016

- b) Attendance & Enrollment Report - Period 5 – January 4th – January 29th, 2016

**CURRICULUM AND INSTRUCTION:**

- a) **Principals' Report:**

Each month the Principals will report on important information and events occurring in their schools.

- b) **Director of Student Services Report:**

Director of Student Services will report on operations of the Student Services Department.

- c) **Approval of Committee on Special Education Minutes**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Special Education according to the minutes of the CSE meetings of January 13th, 15th, 26th, 29th, and February 1st, 2nd, 3rd, 8th, and 9th, 2016, and the amendment agreement no meetings of January 13th, 15th, 21st, and February 2nd, 2016, and authorizes the arrangements for such students' special education programs and services.

- d) **Approval of Committee on Preschool Special Education**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE amendment agreement no meeting of January 15th, 2016, and authorizes the arrangements for such students' special education programs and services.

**PERSONNEL:**

- a) **Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following appointments with an Emergency Conditional Appointment Consistent with SAVE legislation requirements:

Alan Benson

Position: Physical Education Teacher – Middle School  
Salary: MA Step 2 / \$51,989 (pro-rated)  
Effective: February 17, 2016  
Purpose: Replacing Carl Relyea, leave of absence

Kyle Walker

Position: School Bus Driver – Building & Grounds  
Salary: Grade 10, Step 2 / \$14,763 (pro-rated)  
Effective: February 1, 2016  
Purpose: Replacing Miranda Doherty, leave of absence

- b) **Resignation**

BE IT RESOLVED that the Board of Education, upon the recommendation of the

Superintendent of Schools, accepts the letter of resignation from the following employee:

Sarah Frazita

Position: Licensed Practical Nurse

Effective: January 15, 2016

c) **Substitute Teaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised substitute teaching list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

d) **Non-Teaching Substitute Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached revised Non-Teaching substitute list with an Emergency Conditional Appointment consistent with SAVE legislation requirements.

**STUDENT REPRESENTATIVE COMMENTS**

**BUSINESS AND OPERATIONS**

a) **Award Maintenance Equipment Bid**

BE IT RESOLVED that the Board of Education award bid 15/16-01 for one SCAG Zero Turn Turf Tiger 25KBD to Reardon Briggs in the amount of \$14,319.00.

BE IT RESOLVED that the Board of Education award 15/16-01 bid for one Kifco SB140/350 Water Reel with Twin Max Sprinkler and 54.5 H.P. Booster Pump to Smith Irrigation Equipment Waterreels in the amount of \$9,850.00.

b) **Preliminary School Budget for the 2016-2017 School Year** - Discussion

c) **Construction Management Contract - The Palombo Group**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the AIA A132 Contract with The Palombo Group,

FUTHERMORE BE IT RESOLVED that the Board of Education authorize the Superintendent of Schools to execute such agreement.

**SUPERINTENDENT COMMENTS**

**ASSISTANT SUPERINTENDENT COMMENTS**

**BOARD OF EDUCATION:**

**New Business:**

a) **BOCES Annual Meeting & Board Member/Administrative Budget Vote** –



Annual Meeting scheduled for Monday, April 4, 2016

BOCES Countywide Vote scheduled for Wednesday, April 20, 2016

- b) **Correspondence** – Any correspondence received by the Board may be discussed.

**Old Business:**

- a) **Attendance Policy** - Discussion
- b) **Snow Day Give Back** - Discussion

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5. \_\_\_\_ Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.

**ADJOURNMENT**



**Highland Central School District**

**MINUTES**

Board of Education Meeting

Tuesday, January 26, 2016

6:00 pm Budget Workshop Meeting

To be held in the Board Room (E-32 @ High School)

**ATTENDANCE**

Board Members: Alan Barone, President; Tom Miller, Vice President; Sue Gilmore, Debbie Pagano, Heather Welch, Ed Meisel, Mike Bakatsias (absent)

**APPOINTMENT OF CLERK PRO TEMPORE**

BE IT RESOLVED that the Board of Education appoints Deborah Haab as Clerk Pro Tempore to preside in the absence of Lisa Cerniglia, District Clerk.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (6:00 pm)

Board President Alan Barone called meeting to Order at 6:00 pm. The Pledge of Allegiance was then recited.

**Budget Workshop**

Directors, Administrators and Board members discussed their budget needs in a round-table environment.

**Motion made at 8:05 pm by Tom Miller to exit workshop meeting; Seconded by Debbie Pagano; Motion carried with a 6-0 vote.**

**Motion made by 8:08 pm by Heather Welch to go into Executive Session; Seconded by Tom Miller; Motion carried with a 7-0 vote.**

**EXECUTIVE SESSION** (8:08 pm)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topic:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion made at 8:57 pm to exit Executive Session and adjourn meeting by Ed Meisel; Seconded by Sue Gilmore; Motion carried with a 6-0 vote..**

**ADJOURNMENT** (8:57pm)

Minutes recorded by Deborah Haab, Clerk Pro Tempore  
Minutes submitted by Lisa M Cerniglia, District Clerk



**Highland Central School District**

**MINUTES**

Board of Education Meeting

Tuesday, February 2, 2016

6:00 pm Executive Session (Pending on Board Approval)

7:00 pm Open Meeting

To be held in the Board Room (E-32 @ High School)



MEETING AVAILABLE VIA LIVESTREAM

**Motion made at 6:18 pm by Heather Welch to go into Executive Session; Seconded by Ed Meisel; Motion carried with a 7-0 vote.**

**EXECUTIVE SESSION** (6:18 pm)

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

**Motion made at 7:15 pm by Tom Miller; Seconded by Mike Bakatsias to exit Executive Session and return to Open Meeting; Motion carried with a 7-0 vote.**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (7:18 pm)

Board President Alan Barone called meeting to Order at 7:18 pm. The Pledge of Allegiance was then recited.

**PUBLIC COMMENTS:**

The floor was open for public comments. No comments were made.

**SPECIAL RECOGNITION**

Deborah Haab and Alan Barone recognized Sue Gilmore and Debbie Pagano for receiving Achievement Award from NYS School Board Association for their participation with NYSSBA.

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following report(s):

- a) Board of Education Meeting Minutes – January 19, 2016
- b) Treasurer's Reports – December 2015
- c) General Fund Budget & Revenue Status Reports – December 2015



- d) Food Service Fund Budget & Revenue Status Reports – December 2015
- e) Special Aid Fund Budget & Revenue Status Reports – December 2015
- f) Capital Project - Energy Performance Contract Budget Status Rept. – December 2015

**Motion made by Sue Gilmore; Seconded by Mike Bakatsias; Discussion: (1) Revenue Reports – Lottery Aid; (2) Instructional Material Aid; (3) Capital Fund; Motion carried with a 7-0 vote.**

#### **CURRICULUM AND INSTRUCTION:**

- a) **Directors' Reports:** (Reports on file in District Office)  
Each month the Directors of Technology, Food Service, Transportation, Facilities and Athletics provide the Board with a written update.  
**The Board had the following questions/concerns/comments:**
  - (1) Food Services Dept. – Free & Reduced Lunch (Percentage increase reflected on Month to Month Comparison Report;
  - (2) Athletic Dept. – No decision made as of yet from Section 9 Committee regarding sports mergers; Frank Alfonso, Director of Athletics, updated the Board on
    - (i) sports merger especially on swim team merger. Discussion then followed.
    - (ii) Tom Miller would like to see further research take place on Special Olympics.
  - (3) Technology Dept. – (i) would any funds be received for surplus items or can this be donated to a need cause?; (ii) Number of outstanding tickets to be included on report.

#### **PERSONNEL:**

**Motion to move items “a-e” as a block made by Ed Meisel; Seconded by Mike Bakatsias; Discussion: Recognition of the three retirees was mentioned. The board meeting in June will hold a small reception to honor the retirees. Motion carried with a 7-0 vote.**

- a) **Settlement Agreement**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, here approves the terms of and authorizes its Superintendent of Schools to execute a Settlement Agreement between Employee No. 1854 and the Highland Central School District, dated January 26, 2016 as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.
- b) **Retirements**  
BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the following resignations for the purpose of retirement as follows:

Employee:	Paul T. Latino
Position:	Physical Education Teacher
Effective:	June 30, 2016
Purpose:	Resignation for the purpose of retirement

Employee: Edward J. Fritz, Jr.  
Position: Elementary Teacher  
Effective: June 30, 2016  
Purpose: Resignation for the purpose of retirement

Employee: Edward Flick  
Position: Music Teacher  
Effective: June 30, 2016  
Purpose: Resignation for the purpose of retirement

c) **Coaching Appointments**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following coaching positions for the spring 2016 season:

Richard Esposito

Position: Varsity Boys Lacrosse Volunteer Assistant Coach  
Salary: Volunteer  
Effective: January 28, 2016

Theresa Cilento

Position: Varsity Girls Lacrosse Volunteer Assistant Coach  
Salary: Volunteer  
Effective: January 28, 2016

Domenic Bellacicco

Position: Varsity Boys Lacrosse Volunteer Assistant Coach  
Salary: Volunteer  
Effective: January 28, 2016

**STUDENT REPRESENTATIVE COMMENTS**

Student Representative was not present at tonight's meeting.

**BUSINESS AND OPERATIONS**

a) **Budget Transfer**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the 2015-2016 budget transfer as follows:

- Budget Transfer Number 7089 / \$35,000

**Motion made by Debbie Pagano; Seconded by Tom Miller; Discussion: none; Motion carried with a 7-0 vote.**

b) **Preliminary School Budget for the 2016-2017 School Year**

Business Administrator Louise Lynch distributed a preliminary roll-over budget to Board members. Deborah Haab then spoke of projected dollar figures from state. She encourages everyone to please look at school website for related articles. Discussion followed.

c) **Construction Management Contract - The Palombo Group - TABLED**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the AIA A132 Contract with The Palombo Group,

FUTHERMORE BE IT RESOLVED that the Board of Education authorize the Superintendent of Schools to execute such agreement.

d) **Surplus**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the attached list of surplus technology equipment that is obsolete and needs to be recycled. This discard will be done in the least costly manner.

**Motion made by Mike Bakatsias; Seconded by Debbie Pagano; Discussion: Question was asked if any funds would be exchanged for surplus items or can these items be donated to a needy family or organization? Motion carried with a 7-0 vote.**

**SUPERINTENDENT COMMENTS**

Deborah Haab updated the Board on the following events/topics:

- Meeting with Assemblyman Skartados in January to discuss level of funding;
- A meeting scheduled with Senator Amedore later in month;
- Spelling Bee and Geography Bee contest held at middle school on January 21st. Students will be recognized at the February 16<sup>th</sup> meeting;
- Construction Management Meeting with architects held on January 21st. Timeline discussed;
- Attended PTech campus tour at BOCES on February 8<sup>th</sup>;
- February 12<sup>th</sup> is ½ day for students and February 15<sup>th</sup> school closed due to President's Day;
- On February 20<sup>th</sup> from 11 am – 4 pm, the middle school will host Highland Healthy Day sponsored by Rotary Club;
- February 20<sup>th</sup> from 6:30 pm-11:00pm the 4<sup>th</sup> Annual Highland Educational Snowball will take place at Novella's. Proceeds will go to the robotics program. Recognized Board for sponsoring a table.

The Board had no questions.

**ASSISTANT SUPERINTENDENT COMMENTS**

Sarah Dudley-Lemek updated the Board on the following events/topics:

- Spelling Bee update at the Capital Region;
- Agenda for Superintendent's ½ day on February 12<sup>th</sup>.
- ENL training presentation to take place at Elementary School. A follow-up with the middle school and high school staff will be forthcoming.

The Board had no questions.

**BOARD OF EDUCATION:**

**New Business:**



a) **Supplemental Memorandum Agreement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, hereby approves the terms of a Supplemental Memorandum of Agreement between the District and the Highland Teachers' Association dated February 2, 2016, as presented to the Board at this meeting, a copy of which shall be incorporated within the minutes of this meeting.

**Motion made by Mike Bakatsias; Seconded by Ed Meisel; Discussion: This agreement was created as a result of new position, Behavior Intervention.**

b) **UCSBA Meeting Notice** – February 8, 2016 @ 6pm at Ulster BOCES.

c) **Recertify Lead Evaluators of Classroom Teachers**

**WHEREAS**, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of classroom teachers;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby recertifies the following individuals as lead evaluators of classroom teachers:

Deborah Haab, Superintendent of Schools  
Sarah Dudley-Lemek, Assistant Superintendent  
Barbara E. Chapman, Director of Student Services  
Joel Freer, Elementary School Principal  
Dan S. Wetzal, Middle School Principal  
Meghan Connors, Middle School Assistant Principal  
Peter Harris, High School Principal

**Motion made by Debbie Pagano; Seconded by Mike Bakatsias; Discussion: none;  
Motion carried with a 7-0 vote.**

d) **Recertify Lead Evaluators of Building Principals**

**WHEREAS**, pursuant to the requirements of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be recertified as lead evaluators of building principals;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby recertifies the following individuals as lead evaluators of building principals:

Deborah Haab, Superintendent of Schools  
Sarah Dudley-Lemek, Assistant Superintendent of Schools

**Motion made by Tom Miller; Seconded by Debbie Pagano; Discussion: none;  
Motion carried with a 7-0 vote.**

e) **Certify Lead Evaluators of Classroom Teachers:**

**WHEREAS**, pursuant to the requirement of Education Law Section 3012-c and Part 30-2.9 of the Rules of the Board of Regents, the individuals named below have completed all the necessary training to be certified as lead evaluators of classroom teachers;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education hereby certifies the following individuals as lead evaluators of classroom teachers:

Kathleen Sickles, Elementary School Assistant Principal

Bill Zimmer, High School Assistant Principal

**Motion made by Heather Welch; Seconded by Tom Miller; Discussion: none;  
Motion carried with a 7-0 vote.**

- f) **Snow Day Give Back** – Discussion took place on, as of today, the six (6) unused snow days. As a result of discussion, it was decided to have one (1) unused snow day for March 28<sup>th</sup> and the other five (5) days to be decided by early March.

- g) **Correspondence** – No correspondence was discussed at this time.

**Old Business:**

- a) **Life Threatening Medical Conditions Policy # 7515**– 2<sup>nd</sup> Reading

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, adopts Board Policy # 7515 titled, “Life Threatening Medical Conditions Policy”.

**Motion made by Sue Gilmore; Seconded by Ed Meisel; Discussion: Liability choice; Motion carried with a 7-0 vote.**

- b) **Abilities, Inc. d/b/a Kornreich Technology Center Consultant Services Contract**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the contract between Highland Central School District and Abilities, Inc. for consultant services for Assistive Technology during the period July 1, 2015 through June 30, 2016 as noted attached.

**Motion made by Mike Bakatsias; Seconded by Tom Miller; Discussion: explanation of contract was explained in more detail; Motion carried with a 7-0 vote.**

- c) **Attendance Policy** – Discussion took place on draft policy. Board asked for an updated policy that reflects the prior changes for next meeting.

- d) **eBoard** – Confirmed webinar conference on February 16<sup>th</sup> @ 5:00 pm.

**PUBLIC COMMENTS:**

The floor was open for public comments. No comments were made at this time.

**Motion made at 8:45 pm by Tom Miller to adjourn Open Meeting and go into Executive Session; Seconded by Heather Welch, Motion carried with a 7-0 vote.**

February 2, 2016

**EXECUTIVE SESSION: Anticipated upon Board approval**

BE IT RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

- Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;

**Motion made at 10:20 pm by Mike Bakatsias to adjourn Executive Session and Open Meeting; Seconded by Heather Welch; Motion carried with a 7-0 vote.**

**ADJOURNMENT**

Minutes recorded and submitted by Lisa M Cerniglia, District Clerk





Attendance Enrollment  
Period 5  
01/04/2016-01/29/2016

Grade	Days in Session	Begin Enroll	Pupils Added	Pupils Left	End Enroll	Total Absent	Drop Outs	Percent Attend
K	19	135	0	0	135	161	0	93.72%
1	19	116	2	0	118	97	0	95.67%
2	19	142	0	0	142	181	0	93.29%
3	19	145	1	0	146	104	0	96.25%
4	19	146	2	0	148	138	0	95.09%
5	19	115	0	0	115	116	0	94.69%
6	19	140	1	0	141	115	0	95.71%
7	19	131	0	0	131	110	0	95.58%
8	19	138	0	0	138	122	0	95.35%
9	19	139	1	0	140	117	0	95.36%
10	19	155	1	1	155	161	0	94.27%
11	19	127	0	0	127	125	0	94.53%
12	19	137	0	0	137	180	0	92.70%
Totals		1766	8	1	1773	1727	0	94.79%

Highland Central School District

Student Services Office





# Attendance Report 2015-2016

Attendance		S '15	O '15	N '15	D '15	JA '16	F '16	M '16	A '16	MY '16	JU '16
	K	96.50%	95.81%	93.94%	90.98%	93.72%	0.00%	0.00%	0.00%	0.00%	0.00%
	1	96.35%	95.89%	94.97%	95.13%	95.67%	0.00%	0.00%	0.00%	0.00%	0.00%
	2	97.23%	97.90%	95.56%	93.54%	93.29%	0.00%	0.00%	0.00%	0.00%	0.00%
	3	97.02%	96.40%	95.99%	95.36%	96.25%	0.00%	0.00%	0.00%	0.00%	0.00%
	4	97.47%	96.02%	96.48%	94.88%	95.09%	0.00%	0.00%	0.00%	0.00%	0.00%
	5	97.17%	97.11%	95.93%	93.46%	94.69%	0.00%	0.00%	0.00%	0.00%	0.00%
	6	97.53%	96.73%	96.13%	94.03%	95.71%	0.00%	0.00%	0.00%	0.00%	0.00%
	7	96.60%	95.59%	95.31%	93.09%	95.58%	0.00%	0.00%	0.00%	0.00%	0.00%
	8	97.46%	94.90%	95.39%	94.16%	95.35%	0.00%	0.00%	0.00%	0.00%	0.00%
	9	97.01%	96.12%	96.76%	94.20%	95.36%	0.00%	0.00%	0.00%	0.00%	0.00%
	10	97.30%	94.36%	94.38%	93.13%	94.27%	0.00%	0.00%	0.00%	0.00%	0.00%
	11	97.93%	95.83%	96.62%	93.05%	94.53%	0.00%	0.00%	0.00%	0.00%	0.00%
	12	96.08%	91.87%	90.18%	89.27%	92.70%	0.00%	0.00%	0.00%	0.00%	0.00%
	Average	97.05%	95.73%	95.20%	93.41%	94.79%	0.00%	0.00%	0.00%	0.00%	0.00%
Suspensions											
HHS	OSS	1	5	3	7	2					
	ALC	5	6	6	4	4					
HMS	OSS	7	3	1	2	1					
	ALC	3	5	4	5	8					
HES	OSS	0	0	0	0	1					
	ALC	0	0	0	0	1					

\*OSS = Out of School Suspension

\*ALC = Alternative Learning Center, aka In School Suspension





# Enrollment Report 2015-2016

Enrollment	J '04	J '05	J '06	J '07	J '08	J '09	J '10	J '11	J '12	J '13	J '14	J '15	S '15	O'15	N '15	D '15	JA '16	F '16	M '16	A '16	MY '16	J '16
K	136	121	145	113	136	128	139	111	148	154	136	115	134	134	135	135	135	0	0	0	0	
1	128	139	122	148	134	145	126	133	114	145	147	145	118	116	116	116	118	0	0	0	0	
2	128	138	147	125	146	135	134	132	137	118	144	146	142	143	143	142	142	0	0	0	0	
3	151	138	155	151	122	154	137	136	129	137	113	143	147	148	147	145	146	0	0	0	0	
4	133	146	144	151	149	133	153	137	133	129	131	109	146	147	147	146	148	0	0	0	0	
5	147	138	155	149	154	144	128	151	141	137	129	133	117	117	117	115	115	0	0	0	0	
HES	823	820	868	837	841	839	817	800	802	820	800	791	804	805	805	799	804	0	0	0	0	
6	170	143	138	153	154	151	147	121	155	138	137	129	139	140	140	140	141	0	0	0	0	
7	143	169	153	142	157	151	152	152	139	158	142	138	134	133	132	131	131	0	0	0	0	
8	152	142	167	148	143	152	147	155	150	136	162	141	138	139	138	138	138	0	0	0	0	
HMS	465	454	458	443	454	454	446	428	444	432	441	408	411	412	410	409	410	0	0	0	0	
9	164	170	151	184	154	151	168	149	159	153	135	162	140	138	138	139	140	0	0	0	0	
10	140	152	160	147	169	152	143	160	137	157	144	128	159	157	155	155	155	0	0	0	0	
11	145	151	148	154	133	165	144	137	162	128	142	133	130	127	127	127	127	0	0	0	0	
12	136	135	145	146	151	135	161	143	137	164	140	144	137	140	138	137	137	0	0	0	0	
HHS	585	608	604	631	607	603	616	589	595	602	561	567	566	562	558	558	559	0	0	0	0	
Sub-total	1873	1882	1930	1911	1902	1896	1879	1817	1841	1854	1802	1766	1781	1779	1773	1766	1773	0	0	0	0	
Abilities First																						
BOCES 1:12:1	13	8	6	7	6	0	1	0	1	1	0	2	2	2	2	2	2					
BOCES 1:6:1	11	9	7	3	5	5	8	3	2	1	0	0	0	0	0	0	0					
BOCES 1:6:2																						
BOCES 1:8:1	4	6	8	5	5	6	5	5	7	8	6	6	6	7	7	8	6					
BOCES A-PIE																						
BOCES X-Contract	4	2	4	5	3	5	7	9	7	7	11	14	13	14	15	15	15					
Center for Discovery	3	3	3	3	1	1	1	1	0	0	0	0	0	0	0	0	0					
CRC - Children's Rehab Center			0	0	0	0	0	1	1	2	3	3	2	3	3	3	3					
Brookside	4	1	2	4	1	1	1	0	0	1	0	1	0	0	0	0	0					
Center for Spectrum Services-Kingston	1	1	2	3	2	2	3	3	4	5	7	6	8	8	7	7	5					
Summitt School																						
Kevin G. Langan													1	1	1	1	1					
Home Instruction	32	28	32	34	24	19	15	13	17	17	18	16	15	15	15	15	15					
Home Placed by CSE	5	3	1	0	1	1	0	0	0	0	0	0	0	0	0	0	0					
Hospital or Other Non-School	1	1	2	2	0	0	0	0	1	0	0	0	2	2	2	2	1					
Green Chimneys Residential																						
Greenburgh North Castle	0	0	0	0	0	0	0	0	1	2	2	2	1	2	2	2	2					
Private Placed by Parent	169	191	189	183	157	148	156	155	97	90	95	93	93	90	90	90	91					
*Tutoring	9	7	11	6	5	7	4	7	6	5	3	3	2	6	2	2	4					
Sub-total	254	259	266	258	229	216	219	211	158	148	155	160	148	149	149	149	145	0	0	0	0	
TOTALS	2127	2141	2196	2169	2131	2112	2098	2028	1999	2002	1957	1926	1929	1928	1922	1915	1918	0	0	0	0	

Please note: Students in the tutoring line are already counted elsewhere in programs and, therefore, the tutoring numbers are NOT added into the totals.

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## HIGHLAND ELEMENTARY SCHOOL

### Principal's Report

February 11, 2016

#### Enrollment:

K: 135	1 <sup>st</sup> : 118	2 <sup>nd</sup> : 141	3 <sup>rd</sup> : 146	4 <sup>th</sup> : 148	5 <sup>th</sup> : 115
Total:	803 (as of 2/11/2016)				

#### APPR:

We have completed 57 announced and 24 unannounced observations at the elementary school. One support staff evaluation is completed as well.

#### Positive Behavior Interventions & Supports (PBIS):

We have incorporated themes for each of the months to make the PBIS work interactive. KINDNESS is the theme for February.

#### Superintendent's Conference Half-Day Plans for 2/12:

Grade level teachers will continue work on updating the ELA maps and received ENL training by our ENL teachers (Alisabeth Loewenthal & Dana DiStasi). Special area teachers will meet with their district-wide counterparts. Teaching assistants/aides will attend a workshop presented by GLSEN and a technology workshop. AIS Reading teachers will meet with their middle Support personnel will work on IEP development for the upcoming school year.

#### Guidance Counselor Update:

On February 1, 2016, the elementary guidance counselor, Kristin Candia, began assisting our students at the elementary school. In addition to helping students with social/emotional needs as they arise, the new counselor has been busy setting up a program to help transition our fifth grade to the middle school. She met with the fifth grade team to identify specific needs (ie. Organizational skills, study skills, time management, strategies to overcome bullying situations, etc). She will meet with classes to work on these specific skills and others as they arise in the coming weeks.

#### Technology Teaching Assistant Update:

This school year we have been fortunate to have the services of a technology teaching assistant. Deb Maietta has worked closely with teachers at all levels in the building to assist them in the utilization of technology.

- Type 2 Learn – This program was introduced last month. There have been a few glitches which are being worked out. Students are progressing nicely and increasing their proficiency with the keyboards.
- IPAD Apps for Math – In the primary grades, the use of the ipads with number bonds, ten frames and rekenreks have proven useful. Students are enjoying this additional method of instruction which compliments the instruction given in the classroom by their teachers.
- PowerPoint & PhotoStory – Grade 3 students have been creating reports and biographies in these two programs.
- Kahoot, MobyMax(Math) – Many grades have integrated these two programs for practice and review purposes in mathematics. Kahoot has been used by some students to advance themselves through topics.

#### Skyping:

One of our third grade classrooms has been experimenting with skyping to other countries. The class was successful in matching up with a similar aged class in Morocco and skyped for about an hour and thirty minutes. It was part of a program called, MysterySkype. Our students were partnered with a Moroccan class and were given clues about who they were talking with. They guessed Morocco by the end of the session. In addition, the foreign class had to guess that our students were from USA. This was tried again with a French group on four occasions but the connection was weak each time and the skype session was ended before students could engage in conversations. Our teacher, Rebecca Dudar, indicated that the French teacher contacted her and said this was a common issue for them.

**Kindergarten Registration/Screening Status:**

Packets are now available at the Registrar's Office. Packets have been available since Feb. 1<sup>st</sup>.

To date:

Packets picked up: 29 (30 additional parents have called to inquire about packets but have not come in yet)

Packets returned and appointments made for screening: 8

**Arts-In-Education:**

Kindergarten: Anti-Bullying Puppet Show sponsored by HES PTA

All Grades: Food Play Assembly sponsored by the Highland Wellness Committee and HES PTA

Grades 1 & 2: American Heritage Music & Dance Program sponsored by the HES PTA

All Grades: Jump Rope for Heart program – all month in our physical education classes

**Upcoming Events:**

PTA sponsored Annual Book Fair – February 26<sup>th</sup> – March 3<sup>rd</sup>

District-wide Scholarship Concert – Choral – March 2<sup>nd</sup> at HHS (6:30 pm)

District-wide Scholarship Concert – Instrumental – March 9<sup>th</sup> at HHS (6:30 pm)

Elementary Parent/Teacher Conferences – Thursday, March 3<sup>rd</sup> (5:45pm-9:00pm)

Elementary Parent/Teacher Conferences – Friday, March 4<sup>th</sup> (8:00am-11:00am)

PTA Meeting – Monday, March 7<sup>th</sup> (6:30 pm)

**Staffing:**

Type of Staffing	FTE
General Education – Classroom Teachers	35.0
Special Education (Inclusion, 12:1, 8:1, Resource, ESL)	14
Special Area (Art, Music, Library, PE, AIS)	11.6
Special Supports (Psychologist, Social Worker, OT/PT, Speech, Nurse)	8.0
19 Teaching Assistants/ 5 Aides	24.0
2 Secretaries/ 1 Attendance Clerk	3.0
Monitor	1.0
Health Aide	1.0
Security	1.0
Café Monitors (2.5 hrs)	12

**Highland Middle School  
Principal's Report  
February 11, 2016**

Enrollment:	02/11/16	Staffing:	Teachers	Support Staff	
6 <sup>th</sup> grade:	141	Full time HMS:	37	Teacher Assistants:	7
7 <sup>th</sup> grade:	131	Full time travel:	4	Teacher Aides:	3
8 <sup>th</sup> grade:	<u>138</u>	TCLP Grant:	1		
Total:	410	Part Time:	2	Monitors:	3

**Calendar:**

February 11: Referral Free Extravaganza  
February 12: French Class Mardi-Gras celebration  
February 18: GSA field trip  
February 19: PTA Dance  
February 25 & 26: 7<sup>th</sup> grade field trip to Dutchess Community College

**FLIPPED LEARNING:** During the ½ staff development on Friday, math teachers from grades 6-12 will be meeting with one of the major discussion points being flipped learning. There is a need to for both buildings to understand what each other is doing with overall math instruction, which includes flipped learning.

**LAP:** We have had an initial meeting with Karen Brooks from Ulster BOCES to discuss how we are using data to make instructional decision. She will be working with our Math teachers to improve this set of skills. This work will begin in March and continue through several meetings before the end of the school year.

**FRENCH:** Ms. Geiger, our French teacher, has planned a Mardi-Gras celebration with her students on the 12<sup>th</sup>. This will occur in the library and should involve plenty of food. The students are really looking forward to this event.

**HOME AND CAREERS:** I believe that this is the 3<sup>rd</sup> year in a row that Mr. Conklin takes 7<sup>th</sup> grade students to visit Dutchess Community College on a field trip. Students get to experience walking around the campus, visiting instructional settings, seeing dorms and even eating college food. It is a great experience for students to start to see what going to college could be all about.

**ARABIC GRANT:** I am anxiously awaiting notification about next year's grant. As soon as I hear anything, I will let you know.

**BEHAVIOR INTERVENTION SPECIALIST:** Ms. Garcia is at the middle school 1 day each week. She has been assigned a small number of students that require intense intervention. These may be students with behavior issues we have not been able to correct or student who have significant level of absences. Although it is still early, we think there has been positive impact.





**Highland High School  
Principal's Report  
February 5, 2016**

**Student Mobility  
Between 1/14/2106 – 2/5/2016**

	Freshmen	Sophomore	Junior	Senior
Exited	0	0	0	0
Entering	0	2	0	0

**Enrollment  
As of 2/5/2016**

Grade	Class of ...	# Enrolled		
Freshmen	2019	140		
Sophomore	2018	153		
Junior	2017	127		
Senior	2016	137		
Total Enrollment		557		

**Staffing  
As of 2/5/2016**

Teachers - HTA	#	Support Staff - HELPA	#
Teachers	36.0	Teaching Assistants	3
Full Time Travel	0.8 Music	Full Time Monitor	1
	0.5 ESL	Part Time Monitor	1 (Lunch/Hourly)
		Secretarial	3

**Upcoming Calendar Events**

Date	Event	Time
February 12 <sup>th</sup>	Half Day A.M. Students/P.M. Staff Conference	
February 15 <sup>th</sup>	No School President's Day	
February 26 <sup>th</sup> & 27 <sup>th</sup>	Musical – You're a Good Man Charlie Brown	7:00 p.m.
February 28 <sup>th</sup>	Snow Date – Musical	7:00 p.m.
March 1 <sup>st</sup>	Parent/Teacher Conferences – P.M.	6:00 p.m. – 9:00 p.m.
March 2 <sup>nd</sup>	H.S. Scholarship Chorus Concert	6:30 p.m.
March 4 <sup>th</sup>	Parent/Teacher Conferences – A.M.	8:00 a.m. – 11:00 a.m.
March 4 <sup>th</sup>	End of First Marking Period – Second Semester	
March 9 <sup>th</sup>	H.S. Scholarship Band Concert	6:30 p.m.
March 11 <sup>th</sup>	Career & Tech Field Trip – Sophomores	
March 14 <sup>th</sup>	Snow Date – HS Scholarship Band or Chorus	
March 14 <sup>th</sup>	Snow Date – Career & Tech Field Trip	
March 21 <sup>st</sup> – 25 <sup>th</sup>	Spring Break – NO School	

**High School Mobility from 1/14/2016 to 2/5/2016**

*The chart below is intended to give a snapshot of student movement:*

New Entrants came from:	Exited Students went to:
	1– Wallkill
	1-Our Lady of Lourdes

**Science Olympiad** - Highland High School finished in 7th place out of 21 schools at the Mid-Hudson Regional Science Olympiad competition at SUNY Ulster on Saturday, February 6th. Students spent the day working in teams to compete in science labs, program computer games, and demonstrate devices (including robots) they built in advance. Highland students won medals in the following events:

Bridge Building (5th place) - Max Cutugno, Alexa Langseder, and Nevin Nedumthakady

Disease Detectives (3rd place) - Christine Klein and Arianna Ranalli

Game on Computer Programming (4th place) - Max Cutugno and Alfred Worrad

Geologic Mapping (5th place) - Elvis Gadtaula and Michelle Pirroke

It's About Time (6th place) - Mac Cutugno and Alfred Worrad

Optics (6th place) - Dhruv Odedra and Pratix Parikh

Robotic Arm (6th place) - Max Cutugno

Wind Power (5th place) - Pratix Parikh and Michelle Pirrone

**Model United Nations** – On February 5<sup>th</sup> – 7<sup>th</sup> sixteen HHS students attended a simulated United Nations event hosted by Boston University. Mr. Masson has built Highland's team in to a group of powerful researchers, assertive speakers and effective advocates. This year BOSMUN recognized several of our individual student efforts the event:

Best Position Paper – Dean Riley

Delegate Honorable Mention – Kirti Shenoy

Verbal Commendation – Victoria Pflaum and Celia Gottlieb

**Valentine's Luncheon** – On Wednesday, February 10<sup>th</sup> the French Honor Society hosted approximately 50 senior citizens and retired teachers. The students hosted, performed and served the guests. This event was a great way to show appreciation to community members.

**January English Regents** – This January, juniors at HHS sat for the Common Core ELA exam with success. In the recent past juniors would take this exam in June of their junior year. The shift in test administration will reduce the number of tests most juniors need to focus on in June. It will also allow students to work toward meeting or exceeding Common Core Expectations during future Regents Test Administrations.

We are quite proud of how this data reflects HHS' ELA teaching and learning.

HHS January 2016 ELA CC results

Level 5 - Exceeds CC expectations	(scores of 85-100)	63/127
Level 4 – Meets CC expectations	(scores of 84-77)	16/127
Level 3 – Partially meets CC expectations	(scores of 76-65)	31/127
Level 2 - Partially meets CC expectations	(scores of 64-55)	11/127
Level 1 Does not demonstrate skills at Level 2	(scores of 55-0)	6/127

**NAMI** -On Wednesday, February 10<sup>th</sup> and Thursday, February 11<sup>th</sup>, National Alliance on Mental Illness (NAMI) the Mid-Hudson Chapter visited Highland High School to speak to students in Ms. Bowman's Health Classes. Mrs. Garcia arranged the guest speaker to present ending the silence "ETS." Students learned about mental illness directly from families and young adults who are living with mental illness themselves. 139 students learned how to respond if they see symptoms of mental illness in themselves or others. There was also emphasis on normalizing mental illness, encouraging openness and respect and reducing stigma. For more information visit [Namimidhudson.org](http://Namimidhudson.org).